



## **SCENIC CARPENTER: Lead Hand / Second Carpenter**

**Contracted Dates:** 23 week contract from April 19 – September 30

**Salary:** \$795 per week, paid bi-weekly, 44 hours / week

**Travel allowance:** \$150

**Company COVID protocols will be enforced**

**Reports to:** Head Carpenter

**Hours:** Full-time (44 hours); some nights and weekends

### **ABOUT THE THOUSAND ISLANDS PLAYHOUSE**

The Thousand Islands Playhouse (TIP) is one of the top summer theatre companies in the province and the largest theatre company between Ottawa, Montreal, and Toronto. The company produces an 8-show season, a music series, and a travelling youth theatre company.

At TIP, we put *people* at centre stage. We believe that by shining a light on every person and their story, we will build an empathetic community with a broad worldview. We strive to nurture creative collaboration, foster engagement with the arts, and provide a fun and welcoming environment for all who come to visit us, Dockside.

### **THE POSITION**

This full-time, seasonal opportunity is ideal for someone who has skills as a carpenter, ideally with a background in building scenery for theatre and is resourceful, handy, and an inventive problem-solver. The 2<sup>nd</sup> Carpenter has responsibility for the construction of physical sets for our productions, making good use of limited resources while supporting our designers' vision for the world of our productions on stage. Key to this is a strong work ethic centered on excellent organizational skills and the ability to develop and maintain positive, collaborative relationships and communications with all parties (production staff, creative team, facility staff), as well as administrative staff, and the public. Reporting to the Head Carpenter, and working closely with the Technical Director and Production Manager, the 2<sup>nd</sup> Carpenter has responsibility in the following areas:

### **KEY RESULTS & RESPONSIBILITIES**

- Responsible for the construction, installation, maintenance and teardown of all scenic elements;
- Maintains the highest standards of production quality, safety and artistry;
- Maintains a clean, organized and safe workshop, tools and storage areas;
- Supervises the operation of the Carpentry Shop when the Head Carpenter is unavailable
- Supervises the Load-in to, and striking of, scenic elements into/out of the theatres when the Head Carpenter is unavailable;
- Assists in the creation of construction plans and drawings;
- Works with the Head Carpenter to build scenic elements as accurately as possible with available resources;
- Researches, orders, and as needed, shops for materials;
- Attends production meetings, staff meetings, technical rehearsals, and note sessions as scheduled;
- Recommends equipment repairs, replacement and renewal as needed;
- Assists the Scenic Art, Properties and other departments as required;



- Assists the Head Carpenter, Technical Director and Production Manager with the planning and organization of all scenic elements leading up to tours and co-productions;
- Acts as a resource to other arts community members;
- Other related duties as required.

#### **KNOWLEDGE & SKILLS**

- 3-5 years experience as a scenic carpenter in theatre or as a carpenter in other settings;
- Ability to interpret and generate construction drawings;
- Ability to lead a crew of 3+ people in the shop or the theatre.
- Able to work well both independently and collaboratively within a team;
- Excellent organizational, time-management and communication skills;
- Able to follow organizational safety policies, including working on ladders/at heights and the lifting of heavy scenery;
- Formal training in technical theatre, scenic carpentry, general carpentry or related skills, an asset
- Experience with CAD software and Microsoft Office an asset
- A valid Driver's License
- This position is physically demanding and may involve standing for long periods of time, bending, pushing, pulling and lifting.
- This position may require the operation of power tools and may involve working at heights.

#### **HOW TO APPLY**

The Thousand Islands Playhouse is committed to reflecting the diversity of our community and our country. As an equal opportunity employer, we welcome and encourage submissions from individuals, with proper credentials, of all genders, cultures, ethnicities, gender identities, sexual orientations, and abilities. TIP is committed to providing accommodations for persons with disabilities in all parts of the hiring process. TIP invites candidates who may require assistance during the application/ hiring process, to let us know and we will work with them to meet their needs.

TIP thanks all candidates for their interest, however we will only contact those selected for interviews.

**Please email a letter of interest and resume to Dirk Ave, Interim Production Manager at [dirk@1000islandsplayhouse.com](mailto:dirk@1000islandsplayhouse.com) by January 31, 2022.**